We recommend that you read these conditions carefully. They are part of the agreement and contain legal obligations and liabilities of the Hirer.

### 1. Definitions

In these conditions and the agreement: -

- "the Company" means Heritage Narrow Boats Limited.
- "the Hirer" means the person or persons named in the booking confirmation. Where there is more than one Hirer they shall all be individually responsible and liable under the agreement.
- "the Conditions" mean the conditions set out in this form.
- "the price" means the price for the booking set out in the booking confirmation.
- "the start date" means the date when booking starts as set out in the booking confirmation.
- "the end date" means the date when the booking ends as set out in the booking confirmation.

# 2. Booking Agreement

A booking is a legal agreement. Submission of a completed booking form is an offer by the Hirer to hire and the booking agreement is made only if and when the Company confirms the booking by written booking confirmation. Telephone bookings do not create legal agreements and any offer by the Company to hold a reservation is not legally binding. The agreement includes these conditions which the client accepts having read and agreed them.

The entire contract between the Company and the Hirer is contained in these Conditions and the booking form and no representations, terms, warranty or condition expressed or implied shall be deemed to be or have been made or agreed or imported by reference to any other writing, advertisement or conversation. No agent, servant or representative of the Company has any right to alter or vary or waive any of these conditions. Nor is any such person authorized to undertake any liability whatsoever on behalf of the Company. These conditions can only be varied with written permission of the Company signed by a director of the Company. The Hirer acknowledges that no statement or representation which may have been made by or on behalf of the Company induced the Hirer to enter into the contract and that any such statements or representations do not form part of the contract. Any liability of the Company and any remedy of the Hirer in respect of any such statement or representation is excluded save in so far as liability in respect of any statement or representation may not be excluded by law.

# 3. Group Bookings, Age Limits and Unsuitable Hirers

The full names and addresses and ages (if under 21) of all members of the Hirer's party must be entered on the Booking Form. Any changes before the start date or during the hire period must be authorized by the Company. The Company holds the right to not accept bookings from school parties, youth groups, all male or all female parties or persons under 21 years old.

The Company may at its discretion cancel the booking and refuse to hand over the boat to any person or group who in its opinion is not suitable to take charge on the grounds of age, ill health, disability, inexperience, suspected influence of alcohol or drugs or any other reason. In this event and provided that the Hirer is not in breach of any other condition the Company will refund any monies paid and the contract shall be discharged without further liability on either party.

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The Company may repossess the boat at any time if in the opinion of the Company the Hirer is unsuitable for any reason or if the Hirer is not behaving responsibly or if the boat or any persons are at risk. In this event the Hirer shall remain liable to pay the hire price and no refund shall be due.

## 4. Cancellations and Changes

The agreement (including payment terms) is a legally binding contract and may not be cancelled or amended except as provided in the Conditions.

### Customer cancellations

- 4.1) This clause does not apply to any cancellations due to government public health measures.
- 4.2) If you have to, or want to, cancel your booking after it has been confirmed, you must write to us to advise.
- 4.3) If you cancel or cut short your booking due to one of the qualifying reasons listed below, and if authorised, the cancellation charges set out in clause below will be waived and you will be entitled to a refund or pro-rata refund (where you curtail your booking) of the monies you have paid for the accommodation element of your booking less a £60 administrative charge, any previously paid amendment fees (if applicable) and any credit card charges previously paid (if applicable).
- 4.4) A qualifying reason is any one or more of the following:
- a) illness or pregnancy, meaning that you or a member of the party is unfit to travel. Please note that we will not refund for pregnancy if the relevant person was pregnant before the booking was made and we will not make a refund if the woman is due to give birth within 14 weeks of the arrival date;
- b) death:
- c) redundancy (as long as the employment has been continuous with the same employer for at least two years);
- d) jury or witness service (in a court of law);
- e) illness or death of a close relative (a close relative is defined as a husband, wife, civil partner, partner, son or daughter, son-in-law or daughter-in-law, parent, mother-in-law or father-in-law, grandparent, sister or brother, fiancé or fiancée);
- f) your home is damaged and cannot be lived in because of a fire, storm, flood, subsidence or malicious damage;
- g) the police have asked you to stay at home, following a burglary at your home or place of business, during the period of your trip or within the seven days before this
- 4.5) The following do not constitute qualifying reasons: suicide or attempted suicide, deliberate self-injury, the effect of alcohol or drugs; or any other reason which is not specifically referred
- 4.6) For the purpose of the table below, total accommodation cost means accommodation rental price plus any extra items charged by the Owner such as charges for pets, welcome packs or cots but not including administration fees charged by us for making any changes.

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# Cancellation table:

Number of days before the start date of	Cancellation charge (in addition to any
your trip that we receive your notice to	administration fees you
cancel (or on which you are deemed to	have already paid which are non-
have cancelled)	refundable)
More than 70 days	Full standard deposit
57 to 70 days	50% of total accommodation cost
43 to 56 days	60% of total accommodation cost
29 to 42 days	75% of total accommodation cost
8 to 28 days	90% of total accommodation cost
7 days or less	100% of total accommodation cost

A Hirer who wants to cancel or change a booking must notify the Company immediately by telephone and at the same time confirm in writing; the deposit will be forfeit and the Hirer will pay the balance price on the due date. The Company may waive the price less a £25 administration charge if the boat is re-let. In the event of the operator being unable to re-book the boat the hirer will remain responsible for the full hire price unless covered by the company's cancellation protection scheme.

### 5. Hire Period, Collection and Return of Boat

Boats will normally be available between 1.30 pm and 3.30 pm on the start date and will be returned by 9.00 am at the latest and vacated by 09.30 am on the end date or as otherwise shown in the booking confirmation. The Hirer must notify the Company of any likely delay in arrival as soon as possible by letter or if this is not practicable by telephone.

Before the Hirer takes the boat over the Company may give the Hirer such instructions, demonstrations and trials as it thinks fit and require the Hirer to check and sign the contents inventory and handover sheet.

In the event that the boat is not available because of circumstances beyond the Company's control (for example damage, mechanical breakdown, late return) the Company may substitute a boat of similar accommodation but if no such boat is available the Company shall refund any payments made but shall not otherwise be liable and the contract shall be discharged.

The boat must be returned to base by 9.00 am and vacated by the Hirer by 09.30 am on the end date and the Hirer is responsible to allow enough time to ensure prompt return. In the event of delay the Hirer shall be liable to pay the sum of £45 per hour or part hour of the delay in returning the boat or giving possession and to indemnify the Company in respect of all other expenses and losses it may sustain by reason of such delay including any loss of or claim under subsequent booking. This condition is strictly enforced in the interest of subsequent hirers of the boat because the Company may not have time to fit out and deliver the boat on time to subsequent hirers.

The Hirer is responsible to return the boat to base. If the Hirer fails to do so except for unavoidable cause the Hirer will he liable to pay to the Company the cost of recovering the boat.

The Company reserves the right without liability to hand the boat over at and/or to require the boat to be returned to a site other than the designated boat yard if operational circumstances make this necessary.

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# 6. Prices and Payment

Prices are inclusive of VAT subject to changes in VAT rate before the Hirer paid the price in full. The booking confirmation and booking invoice are not VAT invoices. Prices are in pounds sterling. The Hirer shall reimburse the Company on demand for any expenses incurred in the conversion of foreign currencies, bank charges, special clearance, re-presenting cheques, processing payments or otherwise in obtaining cleared sterling funds of the amount due on the due date. Payment is not made until cash or cleared funds have been received by the Company. The booking deposit must be sent with the booking application. The deposit is 25% of the total price.

The balance of the price is due not less than 70 days before hire start date. Time of payment shall be of the essence of the contract. For bookings made within 70 days before hire start date the Hirer must pay the full price with booking form.

### 7. Insurance

The Company insures the boat and equipment and against public liability risks. The policy does not cover personal accident or the Hirer's personal belongings and the hirers, and their crews are advised to take out their own personal insurance cover. The hirer shall pay a compulsory accidental damage waiver of £40.00 per booking which is included in the hire charge.

Accidental damage waiver excludes damage arising from speeding, contact with a lock cill causing damage to the rudder, skeg or stern gear, TV aerials, vents, malicious or intentional damage to the boat. Also excluded is malicious or intentional damage to other boats and property and the late return of the boat and return of the boat in unclean condition. The Hirer will indemnify the Company from and against all costs, damage, expenses, liability and claims howsoever arising from the negligence, neglect or default of the Hirer to the extent that they are not covered by the Company's policy.

### 8. Safety and Other Rules

The Hirer agrees to comply with the following rules at all times for the health and safety of the persons on the boat and other persons and for safeguarding the boat and other property:

Not to tow other craft or allow the boat to be towed excepting only professional assistance in the event of breakdown or emergency. Not to cruise after sunset or before sunrise. The boat is equipped only for daytime use. To observe all speed limits, not to race and not to cruise at a speed which creates a breaking wash or disturbs or inconveniences other waterway users. Not to take or have on the boat any dinghies, inflatable's, portable heaters, 240-volt electrical appliances (other than electric razors), inflammable liquids or substances, gas cylinders, car batteries, firearms or any other items which might create dangers or hazards. Not to use the boat for business purposes. To allow the boat to be occupied only by the persons named in the booking confirmation. Not to allow on the boat at any time more than 12 persons being the legal limit. To give way to laden or unladen cargo boats, sailing craft, rowing boats and other human propelled craft. Not to take the boat on to sea or tidal waters. To cruise only on British Waterways approved canals. Not to have or carry any live bait on the boat. At all times to observe all byelaws, navigational limits or instructions and advice of British Waterways and other navigational authorities and the Company and their respective officers and employees.

The Company reserves the right at its discretion without liability to restrict cruising areas or routes in the light of prevailing conditions.

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### 9. Accidents

The Hirer is in charge of the boat and is responsible for its safe navigation. In the event of any accident or damage to the boat, other craft or the waterway the Hirer must: - Obtain and record the name of any other boat and names and addresses of all parties involved including the other boat owner and other hirers.

Notify the Company by telephone immediately with full details of the accident including damage incurred and information under as detailed above. NOT IN ANY CIRCUMSTANCES ADMIT OR ALLOW ANY OTHER PERSONS ON THE BOAT TO ADMIT LIABILITY TO ANY OTHER PERSON.

Not carry out or have carried out any repairs without the consent of the Company. Proceed in accordance with and follow the Company's instructions. In the event of accident, the Company may repossess the boat and the hiring contract shall then terminate without liability on the Company.

In the event that the Company's insurance cover is prejudiced or invalidated by any failure on the part of the Hirer to comply with the provisions of this condition the Hirer shall indemnify the Company in respect of all liability claims, loss, damage or expenses incurred.

The Hirer is liable for and shall indemnify the Company against any claim or charge made by any Waterway Authority for damage to waterway property or loss of water.

# 10. Maintenance, Repairs, Damage and Breakdown

The Hirer is responsible for and will keep and maintain the boat and its equipment and contents and shall return the same at the end of the hire term in accordance with the Company's instructions and in good clean and tidy order and condition.

The Hirer shall notify the Company immediately by telephone in the event of breakdown, damage, theft or loss and shall provide full details and comply with the Company's instructions The Hirer must not undertake or have undertaken any repairs, adjustment or service without the Company's prior approval. Any repairs or replacements by the Hirer without the Company's approval will not be accepted.

The Hirer shall be responsible for getting the boat off mud banks or other grounding and for removal of weeds, rope or other matter from propellers. The Hirer shall notify the Company if any of these operations cannot be carried out without risk of accident or damage and shall comply with the Company's instructions. Otherwise the Hirer shall be liable for any loss or damage incurred.

# 11. Hirer's Property

Vehicles may be left entirely at owner's risk in the Company's car park. The Company will be under no liability for any loss of or damage to vehicles or contents of the Hirer's or other persons property on the boat or elsewhere or howsoever caused except by the Company's negligence. Hirers are particularly advised not to leave any valuables or portable items in the car.

The Company may take such action as may be necessary to silence car alarms in the Company's car park and to recover the costs from the Hirer.

The Company may return Hirer's property left behind on the boat if claimed and following receipt of payment for postage and packing. Property not claimed within two months from the end date will be disposed of by the Company.

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### 12. Fuel

The boat is handed over ready fuelled and the price includes the cost of fuel consumed.

### 13. Pets

Pets are allowed on the boat for an additional fee. Hirers must provide their own pet baskets or blankets. All pets must be properly house trained or caged as appropriate, must never be left unattended, and may not be allowed on bedding or upholstery. Pets are not covered under the Company's Insurance Policy and the Hirer shall be liable for any damage or loss caused by them.

# 14. Complaints

The Hirer must check the boat and its contents and equipment fully on arrival at the boat yard and notify the Company of any alleged deficiencies or shortcomings before the boat leaves the boat yard. The Hirer must sign the contents inventory upon taking the boat over and the Hirer will be responsible for any items which are subsequently found to be missing or damaged. Any shortcomings subsequently discovered must be notified to the Company by telephone immediately in order to give the Company the opportunity to take any necessary remedial action.

The Company shall not be liable in respect of any matter which is not so notified immediately and, in any event, shall not be liable in respect of any matter which is notified after the end of the hire period. The boat may then have been taken over by another hirer and may not be available for inspection. Letters should bear the Company's booking reference.

### 15. Exemption

The Company shall not be liable for any matters arising from any cause beyond the Company's reasonable control or not due to the Company's negligence or wilful default including (without limitation) death or personal injury of Hirers their crew and passengers, loss of or damage to property, non-fulfilment or interruption of the booking or delays, breakdowns, mechanical problems, defects, damage, restrictions on cruising, obstructions, repairs or damage to waterways, non- availability of routes, navigational works, storms, floods, droughts, ice, shortage of water or other weather conditions, rationing, shortage or non-availability of fuel or in respect of any consequential loss, damage, expense, injury or claim.

# 16. Brochure

The specifications of boats, their accommodation, facilities and equipment in the brochure are intended as a general guide but the Company shall not be liable in the event of any insubstantial differences in the boats supplied and reserves the right to make modifications. In particular alterations may occur during rebuilding or refitting, boats within classes may differ, colours may vary, layout plans are for guidance only and are not to scale and boats may have steps which are not shown. If the Hirer's party includes any infirm persons the Hirer should make relevant enquiries at the time of booking.

# 17. Disputes

Any dispute, difference or question which may at any time arise out of the booking contract may be referred at the Company's sole discretion to a single arbitrator to be agreed between the parties or failing agreement to be nominated upon the application of either party by the President of the Birmingham Law Society. The decision of such arbitrator (acting as an expert and not as an arbitrator) including any direction as to payment of fees and costs in the arbitration shall be binding on both parties.

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### 18. Jurisdiction

The contract between the Company and the Hirer shall be deemed to have been made in England and shall be governed in all respects by English law. The Hirer shall submit to the jurisdiction of the English courts provided that the Company at its option may bring any legal proceedings against the Hirer from the courts of any other country.

### 19. Waiver

No indulgence, forbearance or delay by the Company or delay permitted by the Company shall constitute any bar to its enforcement of its rights at any time and no waiver in respect of any breach shall operate as a waiver In respect of any other or subsequent breach.

### 20. Severance

The conditions are considered reasonable by the parties. Any avoidance, restriction or limitation upon them or their effect by statute shall be limited to the Condition or part of the Condition and the issue to which it specifically relates. If any condition is found to be invalid and would be valid if modified by extension of time or otherwise it shall at the option of the Company take effect with such modification or amendment as may be necessary to make it valid and effective.

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